

PAYMENTS

Washington College Business Office accepts cash, cashier's checks, traveler's checks, wire transfers, and money orders in payment of student accounts. Wire transfer information can be obtained by emailing the Accounts Receivable Team at Accounts_Receivable@washcoll.edu. Personal checks are also accepted, unless there has been a previous incident of payment by check that was returned for non-sufficient funds. Once a non-sufficient funds check has been returned on a student's account, future payments must be made using another acceptable form of payment. Post-dated checks are not acceptable. Credit card payment for student account balances may only be made via the Student Self-Service on the Washington College Website, there is a convenience fee for this service. E-Check payment can be made via Student Self-Service on the Washington College Website, there is no fee for this service.

Personal checks submitted for payments on student accounts should have the student's college ID number written on the face of the check.

To insure against the financial losses associated with medical withdrawals after the beginning of classes all students are automatically enrolled in the DeWar tuition refund insurance for a premium per semester. Families who wish to opt out the insurance coverage may do so in writing by sending an email including the student's name and student ID# to wac_trp@washcoll.edu requesting cancellation of coverage. Details of the tuition refund insurance can be found on the Business Office webpage, washcoll.edu/people_departments/offices/business-office/index.php (http://washcoll.edu/people_departments/offices/business-office/).

ACI Payments Inc., in partnership with Washington College, offers tuition installment payment plans. Tuition, fees, room and board may be paid in 5 or 4 monthly installments per semester under these plans. All payment obligations not included in the Plan must be paid in full by the due date for the semester. If Official Payments terminates the student's plan for nonpayment, the student will be subject to a default penalty charge equal to the late check-in penalty.