DROP/ADD

After the initial registration period, students may make changes to their course registrations via Self-Service until the Friday before a semester begins. All changes made during this time incur no financial penalty. During the Summer, the drop-add deadline is the second day of classes.

Currently enrolled students' registration changes are completed in Self-Service; new-entering students must submit a signed Drop/Add form (requires the signatures of the student, faculty advisor, and instructor); new students must use the Drop/Add form, even if changing from one section of a course to another.

Students registered in a course, who do not attend the first-class meeting may be summarily dropped from the course by the instructor. Students wishing to enroll in a course at or after the first meeting are admitted only at the discretion of the instructor, who will generally defer to the order of students on the waitlist for the course.

Courses that are held either the 1st Half of the Semester, or the 2nd Half of the Semester are typically one or two credit courses that meet for seven weeks. Students should register for these courses during the normal registration period but are permitted to add or drop as listed below.

1ST HALF SEMESTER CLASSES
- 1st Half Semester classes begin the first day of the term and end Friday of the 7th week.
- 1st Half Semester last day to withdraw is the last day of the 5th week of classes.
- 1st Half Semester grades are due at noon the Tuesday after the last class day.
- 1st Half Semester Incomplete grades are due the Friday before 2nd Half Semester classes begin.

2ND HALF SEMESTER COURSES
- 2nd Half Semester courses begin Monday after 1st Half Semester courses end and end the last day of classes for the semester.
- 2nd Half Semester last day to withdraw is the last day of the 5th week of the course.
- 2nd Half Semester grades are due at noon the Tuesday after the last class day.
- 2nd Half Semester Incomplete grades are due two weeks before the next full semester begins.