

MILITARY POLICY

The award of course credit for Military Training complies with Veterans Administration regulations and guidelines as well as with the terms of the Memorandum of Understanding with the U.S. Department of Defense for the award of Tuition Assistance (TA) to Active-Duty military students as they pertain to transfer credits.

Students who return from Active-Duty, National Guard, or Reserve, or students who are spouses of military members, who are requesting to begin class late based on a military activation or deployment, must submit a copy of their military orders confirming the date of release during an academic term to the Office of Student Achievement and Success.

A student who meets the requirements listed above, will not be charged a late fee if arriving not more than 7 calendar days from the first day of a term. If there is a late start:

1. Office of Student Achievement and Success notifies the following offices:

- a. Student Affairs Office
- b. Business Office
- c. Financial Aid Office
- d. Student's Academic Advisor
- e. Registrar

2. Faculty for all classes in which the student, or spouse, is currently enrolled make every attempt to accommodate the student/spouse.

All student Active-Duty or Veterans can submit a Joint Services Transcript (JST) for consideration for college-level coursework when evaluated by the American Council on Education (ACE).

1. WC does not award transfer credit for Experience credits on the JST.

2. WC does award up to 30 transfer credits for Education credits on the JST, including up to 2 credits Physical Fitness for Basic Training.

3. WC does accept CLEP and DANTES test scores, but they must be submitted by the test provider, not from the JST.

Military students must be enrolled in at least 12 credits (at the same time) for the entire term to receive full benefits. If military students enroll in half-semester classes, they must ensure they are enrolled in 12 credits for each half of the semester.

Military students may double-major and receive benefits until both majors are complete.