INTERNSHIPS AND OFF-CAMPUS RESEARCH

Internships and Off-Campus Research

Internships and off-campus research for academic credit may be part of an already existing program or they may be independent internships proposed by the student and a faculty member. Before beginning the internship, the student must secure a faculty member as advisor for the internship and submit all required paperwork to the Associate Dean of Academic Success in the Provost's Office by the appropriate deadline. The internship or off-campus research opportunity must meet the following criteria to be eligible for four credit hours:

- Internships are numbered 190, 290, 390, 490
- Off-Campus Research are numbered 196, 296, 396, 496.
- Internships and Off-Campus Research require a minimum 45 hours per credit
- A minimum of 140 hours of supervised work or research experience. Internship and & Off Campus Research
- Duration of at least eight weeks of supervised experience, approved by a Department.

Internships and off-campus research cannot be used to satisfy distribution requirements or the Senior Capstone Experience.

Students may register for internships or off-campus research on a Pass/Fail basis subject to the rules specified in the Pass/Fail Option section above.

Students may not earn more than 16 credit hours of independent study, internship, and on-/off-campus research credits during their academic career unless they complete more than the minimum of 128 credit hours required to graduate.

Academic credit for an internship or off-campus research will not be entered on the student's transcript until the student has completed all requirements of the internship, including all work required by the faculty advisor for the experience and any reports required by the Associate Dean of Academic Success in the Provost's Office.

More information about Internships and non-credit Externships, Job Shadowing and other experiential learning (https://catalog.washcoll.edu/catalog/academic-resources/career-development/)